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**IDAPA 07
TITLE 01
CHAPTER 01**

IDAPA 07 – DIVISION OF BUILDING SAFETY

07.01.01 – RULES GOVERNING ELECTRICAL INSPECTION TAGS

000. LEGAL AUTHORITY.

The Idaho Electrical Board is authorized under Sections 54-1005, and 54-1006, Idaho Code, to adopt rules concerning the issuance of electrical inspection tags covering electrical installations referred to in Section 54-1001, Idaho Code. (2-26-93)

001. TITLE AND SCOPE.

These rules shall be cited as IDAPA 07.01.01, “Rules Governing Electrical Inspection Tags,” Division of Building Safety. These rules include criteria for the use of electrical inspection tags for electrical installations. (2-26-93)

002. WRITTEN INTERPRETATIONS.

This agency has no written interpretations of this chapter. (2-26-93)

003. ADMINISTRATIVE APPEALS.

This chapter does not allow administrative relief of the provisions outlined herein. (2-26-93)

004. DEFINITIONS.

01. Associated Buildings. All buildings, structures, and fixtures used for domestic purposes and in connection with the primary or secondary residence, such as garages, sheds, barns, or shops. (2-23-94)

005. -- 010. (RESERVED)

011. ELECTRICAL INSPECTION TAGS.

Electrical Inspection tags as authorized by Section 54-1005, Idaho Code, shall each bear a serial number. (4-2-08)

012. ELECTRICAL CONTRACTORS' INSPECTION TAGS.

Electrical contractors' inspection tags shall be furnished by the Division of Building Safety to licensed electrical contractors upon request. The serial numbers of such tags shall be registered in the name of the electrical contractor to whom they are issued and they shall not be transferable. Electrical inspection tags issued to an electrical contractor shall be used only for electrical installations made by said electrical contractor and for which said electrical contractor assumes full responsibility. (4-2-08)

01. Completion of Electrical Inspection Tag. For each electrical installation made by an electrical contractor and coming under the provisions of Section 54-1001, Idaho Code, said contractor or his authorized representative shall complete an electrical inspection tag application, issued by the Division of Building Safety, giving all pertinent information. The name of the electrical contractor shall be stated and the tag shall be signed by the electrical contractor or his authorized agent. (4-2-08)

02. Posting of Electrical Inspection Tag. Before work is commenced, the electrical contractor or his authorized representative shall place a copy of the electrical inspection tag at the location of the service switch and mail or deliver a copy to the power supplier. An application, together with the proper inspection fee as herein provided, shall be received by the Division of Building Safety within seven (7) calendar days from the time the electrical work is started. Where the total cost of installation is unknown, the minimum inspection fee as listed in IDAPA 07.01.02, “Rules Governing Fees For Electrical Inspections,” Subsection 011.06 of the fee schedule shall accompany the tag and arrangements shall be made, in writing, with the Division of Building Safety or its authorized agent for payment of the balance of the fee. In all cases, payment of the total inspection fee shall be made prior to completion of the installation. (4-2-08)

a. The Division of Building Safety may refuse to extend credit to any electrical contractor for late payment or non-payment of any electrical inspection fees when due. In such instance, the contractor shall return all unused permits to the Division of Building Safety forthwith. No further permits will be issued to the contractor unless prepaid in cash or cash equivalent. Such contractor will not be allowed to purchase further permits unless and until all such unused permits have been returned to the Division of Building Safety, Meridian, and all outstanding fees due have been paid in full. (4-2-08)

b. Failure to post a copy of the electrical inspection tag at the required location, or failure to submit an application of such tag and the proper inspection fee to the Division of Building Safety within seven (7) calendar days from the time the electrical installation work is commenced will result in the imposition of a double inspection fee. (4-2-08)

c. No electrical inspections shall be provided without the Division of Building Safety receiving an application for a tag along with the proper fee. (4-2-08)

013. ELECTRICAL LICENSING EXEMPTION FOR HOME OWNERS AND MAINTENANCE ELECTRICIANS; INSPECTION TAG REQUIREMENTS.

The licensing provisions of Title 54, Chapter 10, Idaho Code, and IDAPA 07.01.03, “Rules Governing Electrical Licensing,” do not apply to the following pursuant to Section 54-1016, Idaho Code: (7-1-98)

01. Home Owner Installations. Home owners making installations on their own primary residence, secondary residence, and buildings associated with these residences that are not used for commercial purposes. (4-2-08)

02. Maintenance Electricians. Maintenance electricians employed full-time only to service, maintain, assemble, or repair EXISTING electrical installations located on their employers’ premises. (2-23-94)

03. Procedures for Inspection Tags for Exempt Home Owners. Persons exempt from licensing pursuant to Subsection 013.01 of this rule must still secure all electrical inspection tags required by Section 54-1005, Idaho Code, before making any electrical installation. No electrical wiring or equipment may be concealed in any manner from access or sight until the work has been inspected and approved for cover by the electrical inspector. A final inspection shall be made upon the completion of all electrical work. The procedure for obtaining inspection tags follows: (4-2-08)

a. Any exempt person shall obtain an application form from the Division of Building Safety, either at its Meridian main office or at designated locations. The application form shall be properly completed, signed, and forwarded to the Division of Building Safety, 1090 E. Watertower Street, Meridian, Idaho 83642, with the proper inspection fee as provided for in these rules. (4-2-08)

b. Upon receipt of the properly completed application together with the proper inspection fee, the Division of Building Safety shall immediately issue an electrical inspection tag for the electrical installation designated in the application. (4-2-08)

c. A copy of an electrical inspection tag shall be retained by the Division of Building Safety. A copy of an electrical inspection tag shall be forwarded to the applicant and shall be placed on the location of the service, and a copy of an electrical inspection tag shall be forwarded to the state electrical inspector who will make the electrical inspection as provided by Sections 54-1004 and 54-1005, Idaho Code. (4-2-08)

d. A copy of an electrical inspection tag shall be forwarded or delivered to the power supplier by the Division of Building Safety. (4-2-08)

014. ELECTRICAL INSPECTION TAG REQUIREMENTS FOR INDUSTRIAL ACCOUNTS.

Companies, firms, associations, or corporations who use employees to make electrical installations coming under the provisions of Section 54-1001, Idaho Code, on their own premises, must establish an Industrial Account with the Division of Building Safety and secure electrical inspection tags by making application to the Division of Building Safety. Employees performing non-maintenance electrical installations on an Industrial Account must be licensed electrical journeymen as provided by Section 54-1002(2), Idaho Code. One (1) properly licensed employee shall be

designated the supervising journeyman for the Industrial Account with the Division of Building Safety. (4-2-08)

01. Application Forms. The application form shall be properly completed, signed by the property owner or agent of the company, firm, association, or corporation, and forwarded to the Division of Building Safety, 1090 E. Watertower Street, Meridian, Idaho 83642, with the proper inspection fee as hereinafter provided. (4-2-08)

02. Posting of Electrical Inspection Tag. Upon receipt of a properly completed application from a property owner, company, firm, association, or corporation for an electrical inspection tag, together with the proper inspection fee, the Division of Building Safety shall immediately issue an electrical inspection tag for the electrical installations designated in the application. A copy of an electrical inspection tag shall be retained by the Division of Building Safety. A copy of an electrical inspection tag shall be forwarded to the applicant and shall be placed at the location of the service switch. A copy of an electrical inspection tag shall be forwarded or delivered to the power supplier, and a copy shall be forwarded to the state electrical inspector who will make the electrical inspection as provided by Sections 54-1004 and 54-1005, Idaho Code. (4-2-08)

03. Power Supply Company. In the event the power supplier deems it necessary to energize an electrical installation without delay to preserve life or property, the power supply company may accept the application properly completed and signed, with the proper inspection fee attached, in lieu of the electrical inspection tag required by Section 54-1004, Idaho Code, provided the power supply company or its authorized agent shall assume the responsibility of forwarding the application and inspection fee to the Division of Building Safety, 1090 E. Watertower Street, Meridian, Idaho 83642. The Division of Building Safety shall, upon request, furnish application forms and self-addressed envelopes to power supply companies operating within the state of Idaho. (4-2-08)

015. TEMPORARIES.

Temporaries for construction may be energized by power suppliers upon receipt of a copy of an inspection tag purchased from the Division of Building Safety. (4-2-08)

016. -- 999. (RESERVED)

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